

Date _____

TYPE OF CLAIM (pick only one)

Lifetime BG Protection Plan™ BG

Pre-owned Vehicle Protection



Courtesy Claims Management, LLC

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courtesy claims management, LLC

Claim Information

1) Owner/Customer name _____ Phone _____ Email address: _____

Address _____ City _____ State _____ Zip _____

2) VIN _____ Current odometer reading _____

Year _____ Make _____ Model _____

3) Name of repair facility _____

Contact name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____

Email address _____ Preferred contact phone email

4) Original complaint _____

Failed Component Brakes Cooling System Engine Fuel/Air Power Steering
(pick only one) Transmission Front Differential Rear Differential Transfer Case

Resolution Description _____

5) Estimated expenses for materials & parts _____ Labor rate per hour _____ Tax rate (parts only) _____

Submit the following information:

- 1. All service repair orders indicating compliance with terms and conditions of the BG Protection Plan, including BG part numbers, retail prices and labor charges.**
- 2. If a pre-owned vehicle, BG PVP registration card number and Bill of Sale.**
- 3. The lease agreement, if the vehicle is leased.**
- 4. The estimate for repairs, including part numbers, prices and labor hours. If the repair in question has not been fully diagnosed and/or torn down, the Repair Facility must get the customer's authorization to do so and email or fax CCM when a complete diagnosis is available. (Charges for diagnostic procedures and teardown costs are not covered unless they are an integral part of the repair.)**

BG service used _____